

Mission statement is prominent as a reminder to what the board is working towards

**YALSA BOARD OF DIRECTORS MEETING AGENDA
JUNE 28 - JULY 2, 2013, CHICAGO**

YALSA is a national association of librarians, library workers and advocates whose mission is to expand and strengthen library services for teens, aged 12-18. Through its member-driven advocacy, research, and professional development initiatives, YALSA builds the capacity of libraries and librarians to engage, serve and empower teens.

Board I Sat. 1:30 - 5:30 in the Convention Center, room S504B

Board II Sun. 4:30 - 5:30 in the Convention Center, room S504B

Board III Mon. 3:00 - 4:30 in the Convention Center, room S504B

We'll pause in the agenda to accommodate 10 min. information exchanges with:

- BARC Representative, Clara Bohrer at 5pm on Saturday

AGENDA* – 6/20/13

*Please note: times in parentheses are suggestions only

Call to Order

Appropriate space for member participation in the meeting

Open Information Forum – 10 minutes allotted at the beginning of each session for visitors or Board members to share information

Adoption of the Agenda -- Saturday

Helps set tone & is a way to celebrate successes

Mission Moment -- Saturday

Item #1. Best Buy Grants (5 min.) – Beth Yoke 6/13/13
• Goal #2 Research & Best Practices, Goal #5 Capacity Building

Consent Items (5 min.) – Saturday

For reports & items voted on virtually between meetings. All consent items adopted/approved in one motion – no discussion unless voted to move out of consent

Item #2. Approval of Minutes from June Conference Call – Sarajo Wentling..... 6/4/13
• Administrative task

Item #3. YALSAblog Manager Annual Report – Wendy Stephens 6/7/13
• Goal #1 Advocacy, Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement

Item #4. YALS Editor Annual Report – Linda Braun 5/30/13
• Goal #1 Advocacy, Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement

Item #5. JRLYA Editor Annual Report – Sandra Hughes-Hassell 5/16/13
• Goal #1 Advocacy, Goal #2 Research & Best Practices, Goal #3 Continuous Learning

Item #6. The Hub Manger Annual Report – Gretchen Kolderup 6/3/13
• Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement

Each item relates to a strategic plan goal

Item #7. Approval of the 2013 – 2014 Committee Task List– Jack Martin 6/19/13
• All goals

Mega Issue – Saturday

Big picture issues – no action necessarily taken

Item #8. Mega Issue Discussion (20 min) – Jack 6/16/13
• How can YALSA be better at identifying and supporting best practices?

Action Items – Saturday

Items that have already been explored by the board & are ready for final decision or RBAs

Item #9. Pre-Meeting Division Councilor Report (10 min.) – Vicki Emery 5/29/13
• Administrative task

Item #10. **RBA: Morris** Committee – Joy Kim & Dorcas Wong (10 min.) 5/13/13
• Goal #4 Member Recruitment & Engagement

RBA = request for board action. Comes from committees or members

Item #11. Student Engagement – Sandra (10 min.) 6/20/13
• Goal #4 Member Recruitment & Engagement

Item #12. RBA: RUSA/YALSA Committee —Sarah Hammill (10 min.) 6/11/13
• Goal #2 Research & Best Practices, Goal #4 Member Recruitment & Engagement

Item #13. Feasibility of a Research Poll—Jack (10 min.) 6/17/13
• Goal #1 Advocacy Goal #2 Research & Best Practices Goal # 5 Capacity Building

Item #14. Ticketed Events at Conferences (10 min.)—Nichole Gilbert..... 6/17/13
• Goal #4 Member Engagement, Goal #5 Capacity Building

Item #15. Establish Maker Taskforce (10 min.)—Jack 6/13/13
• Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement

Item #16. PhD Student Fellowship/Scholarship (10 min.)—Jack 6/14/13
• Goal #2 Research & Best Practices, Goal #5 Capacity Building

Discussion Items – Sat. #16-23, Sun. #24-26, Mon. #27-28

New items for board consideration coming from board, staff or members

Item #17. Update from Executive Committee Meetings (10 min) – Jack..... 6/12/13
• Administrative task

Item #18. Determining Advocacy Priorities & Strategy – Jack (15 min)..... 6/19/13
• Goal #1 Advocacy & Activism, Goal #5 Capacity Building

Item #19. State Association Outreach Taskforce—Sarah Sogigian (15 min.) 6/14/13
• Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building

- Item #20. Selection Committee Processes Evaluation– P. Holley & C. Mack (15 min) 6/4/13
- *Goal #4 Member Recruitment & Engagement*
- Item #21. Fiscal Officer Update (15 min.) – Pam Holley 6/18/13
- *All goals*
- Item #22. FY14 Budget (15 min.) – Pam & Beth 6/18/13
- *Goal #5 Capacity Building*
- Item #23. Draft Strategic Planning Committee Handbook (15 min.) – Gail Tobin 6/10/13
- *Goal #3 Continuous Learning, Goal #5 Capacity Building*
- Item #24. Member Benefits Best Practices (15 min.)—Beth & Letitia Smith 6/18/13
- *Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #25. Getting Administrator Buy-In for YA Services (15 min.)—Sarah Flowers 6/16/13
- *Goal #1 Advocacy & Activism*
- Item #26. Capacity Building (15 min.) – Mary Hastler 6/19/13
- *Goal #5 Capacity Building*
- Item #27. Board Transparency & Accessibility (15 min.) – Carrie Kausch 6/12/13
- *Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #28. National Forum Next Steps (15 min.)—Linda Braun 6/12/13
- *Goal #2 Research & Best Practices, Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #29. O&B Committee Evaluations (15 min.)—Linda 6/12/13
- *Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Executive Session** -- Monday
- Item #30. Executive Session (15 min.)– Jack 6/12/13
- *Administrative Task*
- New Business** -- Monday
- Item #31. YALSA Councilor Annual Activities Update (5 min.) - Vicki 6/12/13
- *Administrative Task*
- Item #32. Adoption & Presentation of Resolutions (15 min.) -- Jack 6/12/13
- *Goal #4 Member Recruitment & Engagement*
- Item #33. Installation of New Board Members (10 min.) –Jack & Shannon..... 6/12/13
- *Administrative Task*

Good practice to always provide a closed session option on the agenda in case it's needed

For very last minute items – use sparingly

Informational Items → N/A

**FYI reports that aren't discussed at the meeting
unless voted to move into discussion**

- Item #34. Guidelines for Board Meetings – YALSA Handbook..... 6/12/13
 - *Administrative task*
- Item #35. Preliminary 2014 Conference Information - 6/12/13
 - *Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #36. Board Liaisons for 2013 – 2014 – Shannon Peterson..... 6/16/13
 - *Administrative Task*
- Item #37. Action Plan Update – Jack..... 6/18/13
 - *All goals*
- Item #38. Report on Teen Spaces Project – Anthony Bernier 6/3/13
 - *Goal # 2 Research & Best Practice*
- Item #39. 2013 – 2014 Presidential Focus – Shannon 6/17/13
 - *Goal #1 Advocacy & Activism*
- Item #40. Badges for Librarians Update – Linda 6/6/13
 - *Goal #2 Research & Best Practices, Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement*
- Item #41. Dollar General Grant Update– Anna Lam 6/6/13
 - *Goal #2 Research & Best Practices, Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #42. Communications Update – Jackie Finneke..... 6/17/13
 - *Goal #1 Advocacy & Activism, Goal #2 Research & Best practices, Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #43. Continuing Education Update – Nicole Munguia..... 6/13/13
 - *Goal #3 Continuous Learning, Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #44. Events & Conferences Update – Nichole G. 6/6/13
 - *Goal #2 Research & Best Practices, Goal #3 Continuous Learning; Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*
- Item #45. Membership Update – Letitia 6/10/13
 - *Goal #4 Member Recruitment & Engagement, Goal #5 Capacity Building*

Adjournment -- Monday

Timeline:

- Agenda finalized 4 weeks before meeting
- All documents due 3 weeks before meeting
- Agenda and documents posted online 2 weeks before meeting